



UNIVERSITY OF THE PELOPONNESE
SCHOOL OF SOCIAL AND POLITICAL SCIENCES

DEPARTMENT OF SOCIAL AND EDUCATION POLICY

STUDENT HANDBOOK

2018-2019

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PREAMBLE

MAGNA CHARTA UNIVERSITATUM

Fundamental Principles

“The university is an autonomous institution at the heart of societies differently organised because of geography and historical heritage; it produces, examines, appraises and hands down culture by research and teaching. To meet the needs of the world around it, its research and teaching must be morally and intellectually independent of all political authority and economic power.

Teaching and research in universities must be inseparable if their tuition is not to lag behind changing needs, the demands of society, and advances in scientific knowledge.

Freedom in research and training is the fundamental principle of university life, and government and universities, each as far as in them lies, must ensure respect for this fundamental requirement. Rejecting intolerance and always open to dialogue, a university is an ideal meeting-ground for teachers capable of imparting their knowledge and well equipped to develop it by research and innovation and for students entitled, able and willing to enrich their minds with that knowledge.

A university is the trustee of the European humanist tradition; its constant care is to attain universal knowledge; to fulfil its vocation it transcends geographical and political frontiers and affirms the vital need for different cultures to know and influence each other.”

Bologna, 18 September 1988¹

¹ http://www.magna-charta.org/library/userfiles/file/mc_english.pdf

The Magna Charta Universitatum was adopted by the 34th Greek Rectors Conference that took place in Ioannina, 5-7 November, 1999

THE UNIVERSITY OF THE PELOPONNESE

The University of the Peloponnese was established in 2000 and accepted its first students in 2002. The University of the Peloponnese is a *modern, multidisciplinary, regional and multi-campus* university. Its very nature constitutes one of its main assets. The University Schools are located in the capitals of the five prefectures of the Peloponnese Region: Tripoli (also headquarters), Corinth, Nafplio, Sparta, Kalamata. Consequently, the University comprises five Schools in which operate nine Departments. The University offers studies in all three cycles of higher education; undergraduate, postgraduate, and doctoral, as well as Lifelong Learning

At the University of the Peloponnese we view our mission as three-fold: *Education – Research – Service to Society*. This mission is transformed into action, so that these three roles are constantly interacting with each other, keeping in balance. In order to fulfil our mission, we rely on our people, both our staff and our students. The main responsibility for progress lies with the academic, technical and administrative staff of the institution; however, we seek to be a source of inspiration for our students with a view to making them participants in and contributors to the future progress of the University.

The University of the Peloponnese places students at the forefront. Consequently, a primary aim of the University is to transmit and disseminate knowledge and to cultivate the arts through teaching and active student involvement in the learning process by offering high quality teaching; promoting the search for scientific truth; developing the students' capacity to learn and think independently and critically; fostering the free movement of ideas; cultivating academic ethos and high scientific, social and civic responsibility among the students; providing students with the requisite knowledge, abilities and skills for a successful scientific and professional career. Due to the emphasis placed by the University on its students, and also due to its small size, students have direct access to their university teachers, developing strong bonds with them and a sense of belonging to the academic community.

Research and the production of new knowledge is also a top priority of the University. The University of the Peloponnese participation rates in European

and international research activities, projects and collaborations are constantly on the rise. The University can boast extensive research activity, distinguished researchers, rigorous international cooperation and large participation in European Programmes. Our research activity, supported by our human resources (academic staff, post-doctoral researchers, post-graduate students etc.) and appropriate infrastructure (laboratories, IT etc.), contributes significantly to the quality of studies offered by our institution.

The University of the Peloponnese distinct character is three-dimensional: Greek, regional and European-international. While being a lively component of the Greek higher education system, at the same time the University is responsive to the challenges posed to higher education institutions in the context of the European Higher Education Area and the contemporary international trends in higher education, adjusting its policies and practices accordingly. The University internationalisation policy is a top priority; our institution is constantly building its European and international profile and developing a wide network of partnerships at all levels.

Another aim of primary importance and a prerequisite underpinning the University's function and organisation in all aspects is the enhancement of quality and the promotion of quality culture across the institution. To this end, rigorous quality assurance mechanisms are in place, while at the same time the distinction of the University's research potential in all scientific fields is encouraged.

The University of the Peloponnese contributes to the development of the Peloponnese region, responding to social, cultural and economic needs and promoting the dissemination of scientific knowledge to the society. The University constantly proves its high level of social responsibility and aspires to further build the trust of business, industry and society at large of the region in its capacity to foster development and contribute to the community. To this end, the University leadership plans to launch the process for the development of a feasible long-term strategic plan that will be realised through short-term operational programmes.

SCHOOLS AND DEPARTMENTS

The University of the Peloponnese comprises five Schools and nine Departments:

School of Economy, Management and Informatics, located in Tripoli:

Department of Economics

Department of Informatics and Telecommunications

School of Humanities and Cultural Studies, located in Kalamata:

Department of History, Archeology and Cultural Resources Management

Department of Philology

School of Social and Political Sciences, located in Corinth:

Department of Social and Education Policy

Department of Political Science and International Relations

School of Fine Arts, located in Nafplio:

Department of Theatre Studies

School of Human Movement and Quality of Life Sciences, located in Sparta:

Department of Sports Organisation and Management

Department of Nursing

THE SCHOOL OF SOCIAL AND POLITICAL SCIENCES

The School of Social and Political Sciences, comprising related scientific fields, promotes interdisciplinarity and cooperation in both teaching and research. The School monitors and coordinates the operation of its two constituent Departments, the Department of Social and Education Policy and the Department of Political Science and International Relations.

The School is governed by the Dean, the Deanship and the School General Assembly. The Departments are represented in the Deanship by their Heads and their elected representatives and in the School General Assembly by the total of their academic staff members and representatives of other staff and students.

The School of Social Sciences was established in 2003, when the Department of Social and Education Policy received its first students. In 2007 the Department of Political Science and International Relations also became part of the School. In 2013 the School was renamed to School of Social and Political Sciences.

School Governance

Dean

Nikitas Koutsoukis, Department of Political Science and International Relations

Head of the Department of Social and Education Policy

Despina Karakatsani

Head of the Department of Political Science and International Relations

Nikolaos Tzifakis

THE DEPARTMENT OF SOCIAL AND EDUCATION POLICY

The Department of Social and Education Policy of the University of the Peloponnese was established in 2003 (Presidential Decree 118/2003) and is part of the School of Social and Political Sciences based in the city of Corinth.

Mission

The mission of the Department of Social and Education Policy is

"i. to contribute to the advancement of knowledge in the social sciences, in the areas of social and education policy, through academic teaching, and practice-orientated research.

ii. to equip its students with the necessary knowledge, skills and qualifications that will enable them to pursue scientific and professional careers.

iii. to offer postgraduate studies of specialisation in the various scientific fields of the Department

iv. to advance science and research, especially in the fields of human and citizenship rights, as specified in the EU policy framework; of the further development of the institutions of welfare state; of prevention and security in association with social development; of lifelong learning, adult and continuous education; of the design of new social and education policies and institutions".

The Scientific Fields of the Department

The Department of Social and Education Policy brings together two distinct but quite related scientific fields that belong to the area of Public Policy, those of Social Policy and of Education Policy, giving prominence to their interconnection and interaction.

The principles of interdisciplinarity and complementarity, the coupling of theory and practice and the perception of Social and Education Policy as having a common mission determine the profile and the objectives of the Department.

The scientific fields of Social and Education Policy

- use common theoretical approaches given that they both refer to public policies (social and education policies) having as their principal aim the advancement of social welfare and social justice
- use common methodological approaches in the empirical investigation of the issues pertinent to the two fields
- are interdisciplinary fields drawing theoretical and methodological tools from related scientific areas such as sociology, political science, economics, history, law, psychology, social anthropology, epistemology, sciences of education, etc.
- are planned and implemented in a common historical, cultural and institutional context
- presuppose the connection between theory and implementation of policies
- are developed at national, European and international level.

The nation-state does not constitute the sole level where social and education policies are implemented. On the contrary, these policies are promoted through a multi-level governance system comprising the supranational (international organisations), European (E.U.), and local (regions, municipalities) levels. Consequently, the Department places great emphasis not only on the systematic study of the primary role the nation-state plays in social and education policy development but also to the international and European dimensions of policy formulation, as well as the local level of making and implementing policy decisions.

Social Policy is both an interdisciplinary scientific field and an applied science. It examines and analyses the ways in which societies respond to social needs, reduce social inequalities and promote social welfare.

In studying Social Policy, redistribution - of resources, access, opportunities and rights - constitutes a fundamental concept connected to a large spectrum of social needs that are rapidly changing and expanding in the contemporary, fast-evolving, globalised context, while redistribution deficits - in resources, access, opportunities and rights - are becoming more and more complex. In addition, redistribution policies are connected to various ideological and political traditions, social values and material interests. In this framework, although the so-called core aspects of Social Policy include certain fundamental fields of

social intervention necessary to the human existence and well-being, such as food and housing security, health, decent work, social security and social welfare, its boundaries may expand to all those areas where inequalities, redistribution deficits or discriminations are observed, such as education, the environment, public security, migration, etc. In other words, social policy encompasses all the fields that are required in order for people to live independently and participate fully in society.

Social Policy examines the ways in which different societies develop the means to address social needs and fight the causes of unequal distribution of wealth. In this context, even though the state is the leading agent in the formulation of contemporary social policy, it does not by any means monopolise its implementation. On the contrary, Social Policy can be conceptualised as a field determined and defined by the triangular relationship of three important social institutions: the state, the market and the family. In this respect, the analysis of the institutions and of the organisational culture prevailing in each society is an important parameter in the study of social policy. At the same time, amidst this triangle there exists a public space comprising non-governmental and volunteer organisations, the Church as well as various initiatives and social movements, consisting a dynamic part of civil society. Finally, as already mentioned, social policy is promoted through a multi-level governance system including supranational, national and local levels.

Education Policy as a scientific field studies: a. the distribution and exercise of power in the area of education and the ways in which decisions affecting the outcomes of educational process are made b. the institutions and mechanisms through which resources (human and material) and responsibilities are distributed, and educational work is produced c. the processes of interaction between the decision-making centres and those who implement policies. Education Policy approaches education as an articulated and organised system with its own structures, rules and regulations. The scope of Education Policy spans from international organisations and the European Union to the nation-state, and from the macro-level of the state to the micro-level of a school, an institution offering new forms of education or a higher education institution, and includes both public and private sectors.

In an environment subject to rapid, sweeping change under the pressure of globalisation and on-going development of ever new technologies, education policy planning constitutes a field of increased interest as education is connected with economic development as well as citizenship. More specifically, Education Policy shapes the conditions for the production and accreditation of knowledge, skills, abilities, professional qualifications and rights while it co-defines the terms in employment, the labour market, innovation, development. Education Policy contributes significantly to the development of the sciences, the arts, technology, education, culture, national identity, social cohesion, peace and sustainability of the planet. Education Policy as a public policy focuses on the education of citizens and, similarly to Social Policy, has as an ultimate goal social welfare and social justice.

Education Policy shares some common ground with scientific fields cultivated at the various Departments of Education; however,

- it focuses on policy (goals, decisions, methods and processes towards the achievement of the goals, from the level of the state to the level of any given educational institution)
- It focuses on all levels of education
- It places emphasis also on new forms of open and distance learning.

The Programme of Study

During the first two years the Programme of Study is common to all students and has a strong interdisciplinary character. The core compulsory courses offered cover scientific fields such as Political Science, Sociology, Economics, Law, and History, as well as introduce students to Social Policy and Education Policy. The aim of the Programme is for students to understand the connection and complementarity of the two fields cultivated in the Department, to acquire basic knowledge of both fields and to develop their ability to analyse and synthesise concepts. Students are also introduced to research through courses in qualitative and quantitative methodology and statistical analysis and develop their skills in using new technologies through courses and laboratory work delivered in the two computer laboratories of the Department.

From the third year on, the Programme of Studies is divided into two specialisations, namely Social Policy and Education Policy. In the academic year 2016-2017 the Department Assembly decided to establish these two Specialisations which will be stated in the degree certificate (Ptychio) conferred to the Department graduates. The establishment of the two specialisations was decided with a view to enhancing both the visibility of the distinct character of the Department and the employability of its graduates. Following the decision, the Department followed the required procedures as regards the issuing and publication of the related ministerial decision and proceeded to the revision of the Programme of Study accordingly.

The Specialisation Courses are aimed at deepening and developing the students' subject-specific scientific knowledge as well as at fostering the acquisition of research and professional skills by the students.

As regards the Specialisation in Social Policy, the Programme of Study comprises compulsory elective courses covering a wide array of subjects such as the theoretical, institutional and economic analysis of the welfare state, employment policy, analysis of labour relations and financial institutions, health policy, social inequalities and poverty, migration, social economy, etc.

As far as Specialisation in Education Policy is concerned, the Programme of Study comprises compulsory elective courses analysing Education Policy at all levels of formal education and in all kinds of new forms of education (lifelong learning, adult learning, distance learning, non formal and informal learning), the inter-connection between Education Policy and the institutional framework and public policies in other areas, the development, implementation and evaluation of educational programmes and materials, as well as the historical and sociological framework of educational theories and the current trends in pedagogical theory and the sciences of education.

The analysis of European and international experience and the correlation between national social and education policies and those of the E.U. and international organisations consists one of the basic priorities of the Programme of Study in all years and in both specialisations. In this context, the largest possible involvement and the most active participation of the Department in related activities and initiatives at European level is sought

after, and student mobility through Erasmus+ is encouraged. The compulsory English courses offered at the Department are also indicative of the emphasis placed on student mobility.

The Department seeks a closer connection between the Programme of Study and the labour market in order to improve student employability. To this end, the Programme of Study offers courses related to organisation and administration of services, the planning and evaluation of policies and entrepreneurship. The compulsory Practicum / Internship is aimed at accelerating students' entry to the labour market (students who work already are offered the option of undertaking a Research Design). Internships/work placements abroad through Erasmus+ Traineeship are also encouraged.

Students are offered the option to write a dissertation during the last semester of their studies or to take instead free elective courses culminating to 15 ECTS.

Graduate Expected Learning Outcomes: Knowledge and Skills

Upon completing their studies, Department graduates

- possess a complete body of knowledge comprising elements from the scientific areas of social and education policies related to the institutional and economic analysis of the welfare state, social inequalities and poverty, migration, social economy, the historical and sociological context of educational theories and the current trends in pedagogic theory and in the Sciences of Education
- are in a position to delve deeply into and expand their knowledge in the following fields of their specialisation: employment policy, health policy, lifelong learning policies, informal and non-formal education policies, formal education policies both at the level of primary and secondary education schools and higher education institutions
- possess advanced knowledge in the field of social and education policies allowing them to comprehend and critically analyse theories and phenomena referring to the design and implementation of policies both at national and at E.U. - international organisations level
- possess skills allowing them to solve problems in their specialised field of studies, especially as regards administration and evaluation of social

services agents and/or implementation and evaluation of educational programmes and materials

- are in a position to manage work/research plans, taking responsibility for related decision making and problem solving.
- are in a position to undertake administrative duties in their field of specialisation and cope with problems individually or in cooperation with co-workers.

Career Prospects

The Department of Social and Education Policy produces graduates who are in a position to cultivate and advance social sciences, especially in the fields of Social and Education Policy, as well as to plan, implement and monitor interventions related to these interdisciplinary fields. Department graduates possess the scientific knowledge and skills in order to pursue careers -in accordance with the related laws - in a variety of public, private and third sector organisations. Indicatively, Department graduates can work as

- scientific and/or administrative staff members in organisations that oversee, plan, implement and evaluate social policy in areas such as health, social security, social welfare, employment, migration policy, crime prevention policy, penitentiary institutions, etc.
- scientific and/or administrative staff members in Higher Education Institutions, as well as in organisations that oversee, plan, implement and evaluate education policy, either as regards the education system as a whole, or specific levels of the system.
- social planners of programmes in organisations of the public or private sector specialised in training and implementation of specific social policy programmes focusing on vulnerable groups (children, the elderly, the socially excluded, the unemployed, etc.) and on rehabilitation and social inclusion of patients, drug addicts, prisoners, etc.
- Designers and implementers of in-service training programmes addressed to teachers and teacher trainers in topics related to educational design and administration and educational evaluation
- Designers and implementers of educational and training programmes in organisations of professional education and training of both the public

and the private sector, in educational programmes addressed to specific populations, in organisations offering informal and non-formal education as well as organisations seeking to educate, inform and raise awareness in the general public on a variety of issues.

- Designers and implementers of additional and alternative educational or informative material (in printed, digital or audio-visual form) covering needs of formal, informal and non-formal education, and aimed at educating and informing about current developments in knowledge and / or social issues.
- Researchers in public or private organisations
- Teaching / Research staff members In higher education institutions in Greece and abroad, as long as they acquire the additional qualifications required by the law for such positions.

Further information about career prospects in public, private, third sector, European and international organisations and in research can be found at

https://dsep.uop.gr/attachments/ODIGOS_ekp_politikis.pdf and at

https://dsep.uop.gr/attachments/odigos-koin_politikis.pdf

Teaching

Teaching in the Department is performed through lectures, seminars, workshops and laboratories. Students have an active role in the shaping of the courses through their evaluations and their participation in committees and other department functions. Along with or alternatively to the written examination at the end of each course, other means are also used for the assessment of the acquired knowledge, competences and skills of the students (mid-term exams, essays, oral presentations, small scale research projects using Greek and foreign bibliography, etc.)

For easy access to teaching notes and materials, for the submission of written assignments and essays, and as a communication forum among students and academic staff the Department academic community makes extensive use of the university e-class (<http://eclass.uop.gr/>)

Internship Programme (Practicum)

The Department participates in the Internship Programme (Practicum), co-funded by the PA (Partnership Agreement for the Development Framework) 2014-2020 for Greece, with resources originating from the European Structural and Investment Funds (ESIF) of the European Union. Through the Internship Program Department students do internships at research institutes and organisations of the public, private and third sector (i.e. various social security organisations, hospitals, the Greek Ombudsman, public institutes of post-secondary education, various organisations operating under the auspices of the Greek ministries of Education, Labour, Justice, Health, etc., the Pedagogical Institute of Cyprus, Actionaid, Navarino Foundation, Onassis Cardiac Surgery Center, Eugenides Foundation, etc.). Students' Internships are monitored by the members of the academic staff who are in charge of the Programme and by academic staff student counselors. All Department students participate in the Programme and their performance is quite satisfactory. The Programme is considered as an important component of the Programme of Study as it enriches the students' theoretical knowledge with valuable professional experience.

In the most recent review of the Programme of Study Internship/Practicum was assigned 15 ECTS and was moved to the 8th semester, when students are mature and are getting ready to enter the labour market.

Internship Regulations can be found at <https://dsep.uop.gr>, while Internship administration is performed through <https://praktiki.uop.gr>

Educational Activities

The Department participates in a number of international and national university networks. Indicatively:

- **Pilot in-service teacher training programme on Freinet Pedagogy.**

The Department of Social and Education Policy in cooperation with "Skasiarcheio" (L 'école buissonnière) - Society for the Dissemination of the Freinet Pedagogy in Greece and the Department of Early Childhood Education of the National and Kapodistrian University of Athens, under the

auspices of the Ministry of Education, Research and Religious Affairs and in cooperation with the Institute of Educational Policy, in 2016-2018 organised a pilot programme for the implementation of Freinet Pedagogy in public education in Athens. In the academic year 2018-19 a pilot Freinet programme this time addressed to the teachers of the three Prefectures of Corinthia, Arcadia and Argolida, is being implemented under the Department's scientific supervision.

- **STEPS (Survival Toolkit for EDC in Postfactual Societies 2017-2018)**

STEPS is a mobility programme funded by Erasmus+ for professionals working with youth. It is a project of DARE (Democracy and Human Rights Education in Europe) Network. The programme goal is to analyse the role of non-formal education in democracy and human rights in facing political-social phenomena such as populism and meta-truth. The programme comprises three seminars and a training programme addressed to teachers and the young through seminars on the subject of democracy, human rights and citizenship.

- **GR.A.C.E.: Greek German matchmaking for Active Citizenship Education in Youth Work**

GR.A.C.E. is an Erasmus+ programme implemented in 2018-19 by the Department in cooperation with the Association of German Education Organisation (AdB). It is addressed to professionals, organisations and institutions in the field of education, further education and training of youth through non-formal education on the subject of human rights, citizenship and democracy.

- **CiCea (Children's Identity & Citizenship European Association)**

The Department participates in CiCea, an association of academics and educators focusing on citizenship education, identity formation, promotion of democracy and human rights in young people in Europe and the world through formal education. CiCea started as an Erasmus Academic Network project, 'Children's Identity and Citizenship in Europe (CiCe)' in 1998 and later became a Jean Monnet Network project.

- **NECE - Networking European Citizenship Education & Hard-to-reach (All-in Network) Citizenship Learning for Inclusion and Diversity**

The Department participates in NECE - Networking European Citizenship Education and in the NECE Focus Group Hard-to-reach learners (and since 2016 All-in Network), an international learning network bringing together European learners, practitioners, researchers and policy makers from formal, non-formal and informal education. The aim of the network is the evaluation of current statuses and the development of innovative practices in order to facilitate the access of learners to formal and informal learning opportunities. The All-in Network is coordinated by the School Development Support Agency in Leicester.

Postgraduate Studies

The Department Postgraduate Programme of Studies was initiated in the academic year 2007-08 and awards a Postgraduate Diploma of Specialisation (equivalent to a Masters Degree). Following a revision, from 2014-15 to 2017-18 the Programme was entitled "Social and Education Policy" and offered a Masters Degree in the following 5 specialisations:

- a. European Social Policy
- b. Institutions and Policies of Health
- c. Social Discrimination, Migration and Citizenship
- d. Educational Programs and Materials: Formal, Informal and Distance Learning (conventional and e-learning forms)
- e. Education Policy and Administration

In academic year 2018-19 the Postgraduate Programme was further revised in accordance with Law 4485/2017, article 32. Currently the Department offers the following Postgraduate Programmes:

A. Education Policy: Design, Development and Administration , comprising two specialisations:

i. Educational Programmes and Materials (conventional and e-learning forms):
Policy and Practice

ii. Education Policy and Management

B. Social Policy, comprising three specialisations:

i. Policies for Migration, Social Discrimination and Citizenship

ii. Economics, Management and Health Policy

iii. European Social Policy

C. Master in Higher Education Policy: Theory and Praxis (Joint Degree with the Department of Primary Education of the University of Patras and the Department of Primary Education of the University of the Aegean; started in 2016-17 and was re-established in accordance with Law 4485/2017, article 32).

The Department represents the University of the Peloponnese in the Higher Education Policy Network (HEPNET) formed between the Universities of the Peloponnese, of the Aegean and of Patras and in the CESSDA network (together with the National Centre for Social Research –EKKE, the National and Kapodistrian University of Athens, the Panteion and Harokopio Universities, the University of Crete and the Democritus University of Thrace). In the framework of HEPNET the international e-journal ACADEMIA, which, since 2017, is included on SCOPUS. (<http://academia.lis.upatras.gr/>)

Further information: <https://dsep.uop.gr/pms/>

Doctoral Studies

The procedure for awarding doctoral degrees is determined by the applicable Higher Education legal provisions and the Department Doctoral Studies Regulation (<https://bit.ly/2LeNlpx>).

In the beginning of the academic year 2018-2019 the number of PhD candidates was 85. So far the total number of PhDs the Department has awarded is 40.

Research

Data on current research programmes of the Department can be found at the Department website (<https://bit.ly/2NPvtmu>)

The Department cooperates with other Departments of the University of the Peloponnese and with other Greek universities (i.e. the universities of Athens, Thessaly, Patras, Crete, Aegean, the Hellenic Open University, etc), research institutes and organisations (i.e. the National Centre for Social Research -EKKE, the National Hellenic Research Foundation -NHRF, etc). Such cooperations have led to common publications, co-organisation of conferences and various events, and participation in joint research programmes.

Department academics function as coordinators of or participants in large-scale EU funded research programmes (in the past programmes through FP6 and FP7, Comenius, Tempus, nowadays Horizon 2020, Erasmus+) and programmes of the Ministry of Education (Thales, Aristeia, Heracletus) and other Greek and foreign organisations.

A Research Laboratory for the Study of Social and Education Policy was established in 2009 (O.G.G².1814/1.9.09/B'). A number of research teams are at work, comprising academics, post-doctoral students, PhD candidates, post graduate and undergraduate students.

The Department academic staff members have had numerous articles, largely based on their research work, published in prominent international and Greek journals with high impact factors. In addition, Department academics are reviewers in Greek and international journals and participate in journal editorial boards.

Furthermore, Department academic staff members participate in international and Greek conferences, symposiums and other events, deliver lectures in Greek and foreign universities and advise and offer counseling services to public and private organisations.

² Official Government Gazette (of the Hellenic Republic)

Quality Assurance and Evaluation

The Department went through the process of internal self-evaluation compiling its first Internal Evaluation Report in 2011 and has drawn Annual Reports ever since. In 2013-14 the Department underwent external evaluation administered by the Hellenic Quality Assurance and Accreditation Agency - HQA the outcome of which was quite positive.

The Department Policy for quality assurance was decided upon and made public in 2017-18 and is stated as follows:

Quality Assurance Policy of the Department of Social and Education Policy

The main features of the quality assurance policy of the department are

- *The department's vision and its advantageous position in the country's academic landscape.*
- *Strategic planning and annual action plans*
- *Compliance to the quality assurance principles, blueprints and guidelines of the European Higher Education Area (EHEA), the European and national institutional frameworks*
- *Commitment to the development of a quality culture among the academic community but also in the department's relations with its social partners having as a goal its on-going improvement*
- *The Department's Code of Ethics*
- *Transparency and Publicity*

In order to implement this policy the Department

- *has developed an up-to date, flexible Programme of Study which has in its focus the connection with society and the labour market and the increased employability and social contribution of the Department graduates*
- *defines learning outcomes in accordance with the national and European Qualifications Framework*
- *rewards excellence among its students*
- *supports the teaching and research activities of its academic staff members and seeks to strengthen the links between teaching and research.*

- *employs internal quality assurance processes aimed at continuous improvement of teaching, research and services*
- *cooperates with the Quality Assurance Unit (ΜΟΔΙΠ) of the University of the Peloponnese for its annual report and internal review of the Undergraduate Programme of Study.*

The Department commits itself to implementing the policy described above.

In order to promote student - centred learning and constantly improve teaching and the Programme of Study, each semester students are requested to complete evaluation forms as regards teaching and content of the courses they attend. The evaluation forms are provided in digital form by ΜΟΔΙΠ and submitted anonymously only by certified student-users. (see Department website) The outcomes of these evaluations are taken into account by the Internal Evaluation Group (ΟΜΕΑ) and the Department Committee of Studies

The Department assembly has approved of an alternative way of collecting data and information by the students, which will be implemented in academic year 2018-19, aiming at complementing and enriching the existing process and further enhancing quality culture in the Department.

Infrastructure

In terms of infrastructure the Department has

- Adequate infrastructure as regards physical space and teaching and learning facilities in all classrooms (interactive boards, computers, wireless internet connection, video and transparency projectors and screens, microphones)
- Two fully equipped computer laboratories.
- A well organized library, holding about 11,500 Greek and foreign volumes, some of which are not to be found in any other Greek academic library, and staffed by a librarian and one specialized administrative staff member. The library catalogue and the Heal-Link database that comprises hundreds of international scientific journals of important international publishing houses are also accessible remotely while all functions of search and location of data and materials are fully

automated. The library catalogue is constantly enriched by new orders and donations by private donors and Department members.

Library regulation: <http://library.uop.gr/services/users>

Contribution to society at large

Each year, the Department organises a series of events, lectures and conferences, with invited speakers from collaborating Greek and foreign universities and scientific organisations.

The Department has developed close links with local society, members of which are often present and actively participate in the various events organized by the Department. Many of these events are addressed to the local educational community, whereas others are focused on topics of wider interest such as migration policy, democracy, history etc.

Further information:

https://dsep.uop.gr/index.php?option=com_content&view=category&layout=blog&id=80&Itemid=173&lang=en

In academic year 2013-2014 two important initiatives were launched: an official cooperation between the Department and the Center of Social Policy of the Municipality of Corinth, and the establishment at the Research Laboratory of the Department of the Social Economy Observatory, focusing mostly on the prefecture of Corinthia and the rest of the Peloponnese Region.

Academic staff members participate in various municipal and regional committees (i.e. Local Council on Delinquency of the Municipality of Corinth, citizenship committee of Western Greece)

In response to demand and in cooperation with academics from other universities, the Department regularly organises a summer school addressed to professionals in fields such as education, health care, and offering further training in subjects related to organisation and management of education, educational leadership, pharmacoeconomics, etc.

The Department cooperates with the Navarino Foundation for the design and the implementation of the educational programme “Getting to know and getting known: the nature and history of Messinia”, in which participate primary school teachers and pupils from the area of Messinia.

Members of the academic staff have long-term cooperation with school networks, education leaders and training centres.

The members of the academic staff of the Department have an active role in various social debates through their frequent participation in radio and television broadcasts and the publication of articles in national newspapers and other print and social media.

Department Governance

Head of the Department: Despina Karakatsani, Professor

Head of Postgraduate Studies: George Bagakis, Professor

Head of Secretariat: Ioanna Douka

Head of Library: Eugenia Horozidou

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STUDENT PARTICIPATION

Student Representation in the Governing Bodies of the University

Where the law provides for the representation of students of any cycle of study in the institution's governing bodies, student representatives are elected by the active students in that cycle of study, using a single list of candidates in a direct election, by universal suffrage and secret ballot. Eligible candidates are undergraduate students whose duration of studies has not surpassed the normative duration of the degree plus four semesters; postgraduate students whose duration of studies has not surpassed the normative duration of the degree; and PhD candidates in the first five years after their registration as PhD students.

Students' Union

Upon registration, all students of the Department of Social and Education Policy become members of the Department's students' union. The top governing body of the union is the General Assembly. Student representatives participate in the Department governance and contribute to shaping its policy.

The students' union's mission is to identify, examine and monitor all issues affecting students, submit proposals for the improvement of the education provided by the Department and the University, defend the free exchange of ideas and debate academic, social, political and cultural matters.

The Department of Social and Education Policy actively supports the students' union and urges students to take part in its activities. It encourages the students' social awareness and the development of their relations with the local community.

Alumni Associations

All graduate students of the Department of Social and Educational Policy of the University of the Peloponnese are eligible for membership in the two Alumni Associations, the Association of Social Policy Scientists and the Association of Education Policy Scientists. The Associations seek to foster the graduates' relations among themselves as well as with the Department, coordinate efforts

to enhance the alumni's career prospects in collaboration with the Department and other bodies, and promote the University of the Peloponnese in Greece and abroad. Further information: <http://sekp.gr/>

ACADEMIC MATTERS

Academic Year and Semesters

The academic year begins on September 1 of each year and ends on August 31 of the following year and is divided into two semesters (Winter and Spring). Each semester comprises at least 13 teaching weeks and 2-4 examination weeks. The exact start and end dates of the semesters are set by the Senate.

Student Updates and Alerts

To this end, the Department employs its website <http://dsep.uop.gr/> and the students' personal e-mail accounts. Students are alerted about important changes in the course of the academic year via the Department website and by e-mail. **It is the students' own responsibility to check the Department website and their e-mail account on a regular basis.**

Personal Tutor System - Cooperation with Course Instructors

The Department introduced a Personal Tutor system in academic year 2017-18. Every undergraduate student has a Personal Tutor, an academic staff member who provides academic guidance and support. In the beginning of each academic year first year students are each assigned a Personal Tutor on an alphabetical order basis. Students are also informed about their Personal Tutor's office hours and communication details. Since the Department is currently in the process of the establishment of Specialisations, towards the end of the academic year 2018-2019 the Assembly will consider the possibility of Personal Tutor re-assignments after students have selected Specialisation.

Personal Tutors help students successfully complete their studies in the most rational and efficient way and they help address any concerns or problems that may arise affecting the students' studies. Personal Tutors advise students as regards the optimal order in which to take courses in order to better organise their personal programme of studies thus minimising failure and maximising academic performance. They also support students in making the best choices as regards Specialisation and particular courses depending on the students' individual interests, skills and capabilities.

Students may discuss with their Personal Tutors any academic issues or even issues of a more personal nature that may trouble them or may be affecting their studies, while the Personal Tutors will make all possible effort to provide or suggest solutions to the issues at hand.

Students regularly meet with their Personal Tutor twice each semester at appointments set by their Personal Tutor: once during the time when students select courses and a second time after the students' grades have been announced. In this second meeting the students' performance and progress during the previous semester is discussed and appraised. There may also be unscheduled, extra meetings when it is deemed necessary or if it is requested by the Personal Tutor, in order to address issues of major importance. Students may contact their Personal Tutor at any time during the semester. The content of discussions between students and their Personal Tutors is confidential while the students' personal data are protected by the Personal Tutor.

In case an academic staff member is absent for a long stretch of time (e.g. due to sabbatical, leave of absence, health issues, etc.) the Secretariat assigns in his/her place a new Personal Tutor.

In exceptional cases students may request a change of Personal Tutor, explaining the reasons to the Department Head. The possibility of satisfying such a request depends on the case.

Department academic staff members are available to meet with students for consultation, help and cooperation at specific office hours, posted on the Department website at the beginning of each semester.

Excellency Policy

In academic year 2017-18 the Department adopted a policy of excellency in order to further motivate students to engage in the learning process. This policy includes

- a. Student awards to students who have excelled in each year of study and a prize of a -moderate- amount of money to the student in each year of study with the best academic performance

- b. Access for six students with excellent point average at the end of the second year of studies to research programmes run by Department academic staff members if they wish to acquire experience in research
- c. Academic awards and recommendation letters by the Head of the Department to graduates who have excelled in their studies.
- d. Excellency scholarships (up to 6 per year) covering 100% of the fees to three graduates from each Specialisation who have excelled in their studies and who wish to attend the Postgraduate Programmes of the Department.

Academic Code of Ethics

The University is a place of free intellectual creativity, research and critical thinking. Its academic community, consisting of academics, researchers, students and administrative and technical staff produces and disseminates scientific knowledge, cultivates social responsibility and promotes democracy in the University. To abide by these values, all members of the academic community undertake to observe the fundamental rules of ethics and conduct with regard to the relations among them, research, teaching and intellectual property rights.

In this context:

- a. cheating, forgery and false representation in exams are forbidden;
- b. any assignments prepared as part of a course and forming part of student assessment, such as dissertations, must be the products of the students' own work. Submitting the same paper for assessment in more than one course constitutes a violation of the code of ethics. From the academic year 2018-19 on, course assignments replacing an examination as well as dissertations are monitored through *turnitin* plagiarism detection software
- c. it is forbidden for members of the academic community to use the ideas, views and words of third parties without clear and proper acknowledgment of their source. Academic research and writing demand the clear citation of views, findings or ideas from the work of other scholars, which must be referenced accurately and in accordance to the applicable rules. Any failure to acknowledge, even involuntary, one's sources constitutes plagiarism;

- d. In fieldwork, potential participants must be made clearly aware of the purposes of the research, and their consent must be obtained. Participants must be respected and have their anonymity preserved, unless they have consented to having their identity and their contributions made public;
- e. Under no circumstances is fabrication or falsification of research findings acceptable by the academic community;
- f. Respect for all individuals regardless of their gender, nationality, sexual orientation, and religious, political or other beliefs, is a fundamental principle of academic conduct and the ethics of research.

All members of the academic community are obliged to respect and uphold the Code of Ethics of the University. Any conduct deviating from the Code of Ethics is a punishable act and is referred to the Committee of Ethics of the School of Social and Political Sciences.

ERASMUS+: Student Mobility - Outgoing and Incoming students

Erasmus+ E.U. mobility Programme enables students enrolled in higher education institutions to spend part of their studies or gain work experience through Erasmus+ traineeships (work placements, internships, etc.) in another Programme country. Erasmus+ also offers the option to combine studying abroad with a traineeship.

Responsibility for the coordination and promotion of Erasmus+ mobility lies with the Committee of International Relations of the Department, supported by the Erasmus Office of the University. The Department has numerous Erasmus partnerships with renowned university departments in various countries. In the context of the Erasmus and Erasmus+ programme, so far students of the Department have completed part of their studies abroad. While academic staff members have taught in universities of other Programme countries.

Outgoing students

In order to promote outgoing student mobility the Department

- a. fully recognises all ECTS credits that outgoing students gain at the host institution, provided that the programme of study described in the learning agreement is completed satisfactorily by the student. This means that the

volume of study abroad, measured in terms of numbers of ECTS credits achieved, will replace an equivalent volume of study and assessment which would otherwise have been undertaken at the Department

b. makes use of the University of the Peloponnese internationalisation policy according to which the travel costs of outgoing Erasmus students are covered up to the amount of 400 Euros per student

c. encourages student participation in Erasmus+ also through informational seminars organised by the International Relations - Erasmus Committee in the beginning of each academic year, in which former Erasmus+ students share their experience.

Incoming Students

In academic year 2011-12 the Department received its first incoming Erasmus students and teaching staff. Incoming Erasmus students can attend a number of courses taught in English. In case they are interested in courses taught in Greek, they may undertake related Research Projects or Independent Studies. With a view to promoting incoming Erasmus+ mobility the University of the Peloponnese offers incoming students three meals per day, a student pass and access to university web services.

Outgoing and incoming student mobility, student traineeships and staff mobility are regulated by the University Mobility Regulation and the Erasmus+ rules and conditions. Further information: <http://erasmus.uop.gr/>

European Credit Transfer System (ECTS)

The undergraduate and postgraduate programmes of study offered by the Department of Social and Education Policy are organised on the basis of the European Credit Transfer System (ECTS).

ECTS is a system for the description of the programmes of study of higher education institutions through the calculation of student workload and the assignment of credits to the programme constituent parts (courses/units or modules). Consequently, ECTS credits correspond to or reflect the total workload of the student required for the completion of a single course and, eventually, of the whole programme of study.

The workload is calculated on the basis of the time required for the completion of all educational and learning activities that take place within the context of a programme of studies, such as lectures, seminars, assignments, independent study, practicum, examinations, laboratories, dissertation, etc. According to the related legal provisions, course workload correspondence to ECTS credits is defined by the collective governance bodies of the higher education institutions.

The workload of a full time student during the academic year is equivalent to 60⁴ ECTS credits, i.e. 30 ECTS credits per semester⁵. ECTS credits are transferable, i.e. they can be transferred from one higher education institution to another, so that when, for instance, Erasmus students return to their home institution after having successfully completed a period of study of three to twelve months at a host institution, they transfer the acquired credits.

Diploma Supplement

The Department of Social and Education Policy issues a Diploma Supplement in Greek and in English to 1st and 2nd cycle graduates automatically and free of charge.

The Diploma Supplement (DS) is a document that accompanies a European higher education diploma, providing a standardised description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual who holds the degree (diploma) to which the DS is attached. The DS is free from any value judgements, equivalence statements or suggestions about recognition of the degree by academic authorities of other countries and does not replace the original degree or the official transcript issued by higher education institutions. DS original documents must fulfill the same authenticity requirements as those set for degree certificates. The date of issue is the same as that of the degree or later.

⁴ The number of credits is indicative. Small variations may appear across countries and higher education institutions. However, the total number of ECTS credits per first cycle study program cannot exceed 240 and cannot be below 180.

⁵ and 20 ECTS credits per trimester, in HEIs where the academic year is divided in trimesters.

The basic contents of the DS, its sections and included information, as well as the type of paper (parchment), its dimensions, etc. on which it is printed are specified by Ministerial Order and are uniform for all higher education institutions in Greece.

Graduate Admission Examination

Holders of 1st cycle degrees are admitted to the Department on the basis of their performance in the annual Department Graduate Admission Examination on the following subjects

- a. Introduction to Social Policy
- b. Introduction to Education Policy
- c. Introduction to Law

and according to procedures specified in the related Ministerial Orders and laws (Ministerial Order B3/121871/3.11.05 in O.G.G.1517B' and Law 3404/2005 art. 15 as modified by Law 4186/2013 art. 57)

Successful candidates register in the 3rd semester of studies. Any vacant positions are taken by candidates having achieved at least the minimum score in the examination (30 points) irrespectively of their performance in the three subjects. The latter register in the 1st semester of studies. Details pertaining to recognition of prior studies resulting in exemption from certain courses are regulated by the related Ministerial Orders and laws.

Those interested in participating in the Graduate Admission Examination apply to the Secretariat of the Department on line from November 1 to November 15, and may submit all necessary documentation (degrees, degree recognition documents, etc) also through mail

The examination syllabus and suggested readings are available at the Department website.

Student ID and Student Pass

All students need to possess an academic identity card (student ID). Student IDs are issued directly by the Ministry of Education following an online application by the students at <http://academicid.minedu.gov.gr>. The academic ID is also

used as a student fare and discount card (“student pass”) by which students are entitled to discounts in means of public transportation and in a variety of other functions (cultural events, museums, etc.). Students entitled to the 'student pass' function of the academic ID are 1st cycle students (for nominal years of study + 2), 2nd cycle students (for the nominal duration of studies) and 3rd cycle students for 4 years after registering. The “student pass” function of academic ID is not available to students who have a prior degree of the same cycle.

Accessing the University Web Services

Students obtain their personal access codes (username and password) for the University web services from the Secretariat upon registration in the Department.

ATTENTION: Student personal access codes are required for a number of important functions throughout one's University studies (access to the Secretariat information system, order of course textbooks, etc.) therefore they must be kept safe and/or memorised.

Career Office

The University Career Office provides all manner of information and counselling to students and graduates of the University of the Peloponnese, as well as to all other interested parties (e.g. employers), on issues pertaining to educational and professional orientation, development and career. The Career Office website provides access and links to sources of information related to further studies, scholarships, career guidance, counselling, , job vacancies, etc. Further information: <https://career.uop.gr/>

Free Instructional Resources (Textbooks and other Study Resources)

All aspects of availability of instructional resources to students are covered by the information system EUDOXOS (in Greek ΕΥΔΟΞΟΣ - <http://eudoxus.gr>). Students have direct access to the system by certifying themselves through their personal access codes. Students are given one textbook or other study resource for every course they have registered in, free of charge and within the

time limits set by the law. Students select the textbooks - resources they need among a list of related textbooks / resources available on the EUDOXOS website at the beginning of each academic year. Provision of free instructional resources stops when students suspend their studies (for as long as their studies are suspended), graduate, cease to be students for any other reason, or surpass the maximum time foreseen for this provision.

Student Appeals and Complaints Resolution, Student Ombudsman

Student appeals are initially addressed to the Department through the student's Personal Tutor who brings the issue for discussion at the Department Assembly. In case a student appeals as regards repetitive failure in examinations (exceeding 3 times), a re-examination of the student by a three-member committee as foreseen by law. In case a student appeal is not resolved within the aforementioned context, the student may address the University Office of Studies which, on the basis of law and antecedent events, advises the Department and -in exceptional cases- the Senate. Both the student and involved academic staff member are officially notified about the development of the appeal. In order to express grievances related to academic or administrative staff students may also turn to the Student Ombudsman. Further information: <http://foitmer.uop.gr/sinigoros>

STUDENT WELFARE

Accommodation

The Ministry of Education, Research and Religious affairs offers students an accommodation benefit of 1,000 Euro per year. However, not all students are eligible. Eligibility depends on family income and a number of other factors of economic and academic nature. Eligible undergraduate students may apply for a student accommodation benefit through the Ministry of Education, Research and Religious affairs webpage.

Further information: <https://stegastiko.minedu.gov.gr/Home/About> and <http://foitmer.uop.gr/epidoma>

Student Catering service

Eligible students can apply for free meals on line through <http://merimna.uop.gr/sitisi/login.php> on specific dates set by the University Student Welfare Service.

Further information on the exact procedure: <http://foitmer.uop.gr/sitisi>

Medical Care

Undergraduate, Postgraduate and PhD students who happen not to be covered by healthcare otherwise, are entitled to full healthcare coverage by the National Health System. In addition, all students travelling abroad through mobility programmes are covered by the European Health Insurance Card, a free card that gives them access to medically necessary, state-provided healthcare during a temporary stay in any of the 28 EU countries, Iceland, Liechtenstein, Norway and Switzerland, under the same conditions and at the same cost (free in some countries) as people insured in that country. The card is issued by the national health insurance provider, in this case the University of the Peloponnese, which will also cover all incurred expenses.

Further information: <http://foitmer.uop.gr/perithalpsi> and <http://ec.europa.eu/social/main.jsp?catId=559&langId=en>

UNDERGRADUATE PROGRAMME OF STUDY

In Spring semester 2016-17 the Department Assembly decided the establishment of Specialisations in Education Policy and Social Policy, which are to be specified in the Degree Certificate (Ptychio), beginning in academic year 2017-18.

The undergraduate program of study is divided into two cycles of four semesters each. The first cycle is common to all students and the core compulsory courses taught relate to both Specialisations. Students select Specialisation in the beginning of the fifth semester when the second two-year cycle begins, comprising core elective courses on subjects of each of the two Specialisations.

The Programme of Study comprises courses belonging to three categories:

The **first category** consists of **Core Compulsory courses (Y)** with a total of 104 ECTS credits (in the current Programme of Study corresponding to 22 courses)

The **second category** consists of **Core Elective courses (YK) compulsory for each of the two specialisations**. In the current Programme each Specialisation comprises 13 Core Elective courses corresponding to 68 ECTS credits.

The third category includes **Free Elective (EE) courses** through which students are required to accumulate 30 ECTS credits. Students may select as Free Electives any Core Elective Courses from the Specialisation that is not their own.

Students are required to successfully complete all Core Compulsory and Core Elective courses, In case of failure in examinations these courses cannot be replaced by other courses.

Free Elective courses offer students the possibility to acquire knowledge in subjects of their personal interest. In case of failure in a Free Elective course students may re-take the course or replace it with another Free Elective course..

The Programme of Study also includes the following compulsory components:

- Four English Language courses, each one of which is a prerequisite for the next one, taught during the first four semesters and corresponding to a total of 8 ECTS credits.

- the **Internship Programme/Practicum (or Research Design** in the case of already employed students), undertaken in the 8th semester, corresponding to 15 ECTS credits. The Department offers students the option to undertake a **Dissertation** corresponding to 15 ECTS credits in the 8th semester. Alternatively, students may complete Free Elective Courses or Core Elective Courses other than those of their own Specialisation, corresponding to a total of 15 ECTS credits.

Requirements for graduation correspond to a total of 240 ECTS credits, as is the norm for 4 year Programmes of Study in the European Higher Education Area.

UNDERGRADUATE STUDY REGULATION

1. In order to be awarded the “Ptychio” (the Greek equivalent of the first cycle degree) of the Department of Social and Education Policy students must accumulate

104 ECTS credits from Core Compulsory courses (in the current Programme of Study they correspond to 22 such courses)

68 ECTS credits from Core Elective courses (in the current Programme of Study they correspond to 13 such courses)

30 ECTS credits from Free Elective courses or from Core Elective courses of the specialisation not chosen by the student.

15 ECTS credits from the Internship/Practicum or (in the case of already employed students) Research Design.

15 ECTS credits from the Dissertation or the successful completion of Free Elective Courses or Core Elective Courses other than those of a student's own specialisation, corresponding to a total of 15 ECTS credits

8 ECTS credits from the four English Language courses

2. Accumulation of 240 ECTS credits is a prerequisite for graduation. However, the Ptychio is awarded on the basis of Greek credits, as stipulated by law (3374/2005, Art. 14, par. 5).

3. In the beginning of each semester all students are required to select the courses they will attend through e-secretary. The students can participate only

in the examinations of the courses they have selected. For optimal course selection students are requested to consult with their Personal Tutor.

In case of failure to select a course within the set deadlines, students can submit a course selection form in print to the secretariat with the caveat that they will be able to participate only in the September repetition examination session.

In case students wish to improve their grades, during course selection they can submit an application form for grade improvement through re-examination to the secretariat, accepting that their previous grade will be replaced by the new one and provided that the number of courses students are entitled to take in each semester is not surpassed.

4. Students state their Specialisation of preference in the beginning of the fifth semester, during course selection.

5. The total number of selected courses in any given semester cannot exceed 30 ECTS credits.

6. According to law (4009/2011, Art.33, par.11a) the regular period of study is equal to the minimum number of semesters required for graduation as defined by the Department Study Programme, increased by 4 semesters. Beyond this time students can still register in semesters provided they fulfill the terms and conditions stipulated in the University Organisation.

Students who are employed for at least 20 hours per week can register as part-time students by applying to the School Deanship for part-time status. In the case of part-time studies study time is increased by 100% of the regular minimum study time.

7. Attendance of tutorials and laboratories is compulsory unless defined otherwise by the course instructors. Details related to tutorials and laboratories are specified by the course instructors.

8. A Free Elective course is not offered in a given semester in case it is selected by fewer than 10 students. This requirement does not apply to Core Elective courses.

9. Grades are assigned on a climax of 0-10 in integer numbers. Successful completion of a course requires a grade of 5 and above

10 Internship/Practicum - Research Design

Internship (or - if Internship is not possible - Research Design) is a compulsory component of the study Programme. Through internships 8th semester students work in public, private or third sector organisations etc. for three months. Coordination of Internships is performed through ATLAS, the Ministry of Education information system, as well as the Internship/Practicum information system of the University of the Peloponnese.

- Employers publicise internship openings on the ATLAS website
- Students apply for the positions they are interested in through the University Internship information system and supply promptly all required documentation.
- Students are appointed on the basis of successfully completed compulsory courses. In case of a draw the position is assigned to the student with the higher grade point average (GPA) in compulsory courses.
- Employer selection is done by the students themselves and is approved by the 3-member Internship Committee.
- Employers may request an interview with the student(s), set selection criteria and choose among the applicants the ones they will employ.
- When Internships are completed students are evaluated by their employers and assigned a grade by their Internship supervisor.

Internships/Practicums abide by the Internship/Practicum Regulation available at <http://dsep.uop.gr> . Internship/Practicum administration is performed through <https://praktiki.uop.gr>

Research Design

Research Designs are undertaken by students who are not in a position to do an Internship (employed students, etc). Research Designs are suggested by the Academic Staff members and approved by the Department Assembly in the beginning of each semester. Students select a Research Design within the deadline set by the Assembly. The process is completed when supervisors submit to the Secretariat the students' grades together with the students' assignments in order for them to be deposited in the Department Library.

11. Dissertation

a. Dissertation is an optional component of the Study Programme. Dissertations last one semester and are undertaken in the 8th semester.

b. In the beginning of each academic year students eligible for Dissertation who wish to undertake one apply to the Secretariat within a deadline set by the Department assembly. Applicants suggest two topics in order of preference.

c. Academic staff members suggest research areas within which they wish to supervise Dissertations; Research areas are approved by the Department Assembly. Students interested in particular research areas request respective Academic Staff members as supervisors and cooperate with them as regards the topics of their dissertations.

d. Dissertations are successfully completed when the supervisors submit to the Secretariat the grades along with the Dissertations which are deposited in the Department Library.

e. From academic year 2018-19 on

- in order for students to undertake Dissertations the following prerequisites must be fulfilled:

i) a grade point average of 6,5 and above

ii) successful completion of 70% of the courses

iii) successful completion of the following courses: Qualitative Methodology, Quantitative Methodology, Assignment Writing

- a connection between Dissertations and Internships is actively sought after so that students can experience the link between theory and practice.

12. Examinations

Examinations are held three times a year: at the end of each semester (in January-February for the winter semester and in June-July for the spring semester) exclusively for the courses taught during the respective semesters, as well as in September for all courses taught in both Winter and Spring semesters.

In case of non-participation or failure in the examination for a course in the January-February and June-July sessions, students can be examined or re-examined in the September session. If they still fail to pass the examination, they will have to re-register for the course the next time it is offered. In the case of elective courses in particular, students failing the examination can either repeat the course or register for another elective course.

Students who have completed the minimum number of semesters for graduation without having completed the required for graduation courses are offered extra examination sessions at the end of both Winter and Spring semesters.

13. Ptychio (Degree Certificate) and GPA Calculation

The Ptychio grade is calculated by adding all products resulting from multiplying the grade of each course or other Programme of Study component by a weighting factor varying between 1,0 and 2,0. The weighting factors are determined by Ministerial Order (B3/2166/1987, OGG 308B') and depend on the number of Greek credits each course is assigned. The Ptychio grade is calculated taking into consideration the minimum number of courses and other components required for graduation. In case a student has successfully completed more Free Elective courses than the minimum number required for graduation, the courses with the highest grades are taken into account for the Ptychio grade calculation.

The grade of the "Ptychio" is provided in the form of a decimal number with an accuracy of one tenth and ranges from 5.0 to 10.0. The Ptychio records the distinguishing characterisations "Arista", "Lian Kalos", and "Kalos", depending on the GPA as follows:

- "Arista": For a grade of 8.5 to 10.0
- "Lian Kalos": For a grade of 6.5 to 8.4
- "Kalos": For a grade of 5.0 to 6.4

THE ENGLISH LANGUAGE PROGRAMME

The Department of Social and Education Policy places strong emphasis on the acquisition of a high level of competence in the English language in general and in English for Academic Purposes in particular, as

- Course assignments at the Department of Social and Education Policy quite often require explicitly the use of international bibliography – mostly English
- The Department has a strong European / international orientation: students are encouraged to participate in Erasmus+ and in the various international activities and events of the Department, while in-coming Erasmus students constitute an additional reason to enhance our students' English knowledge and skills
- Students are often interested in pursuing further studies in Greece or abroad, a formal requirement for which is a very good knowledge of English
- The knowledge, competencies, skills and strategies acquired through the English for Academic Purposes courses are expected to be transferred to and reflect upon the overall academic performance of the students
- The Department seeks to equip graduates with a working knowledge of English, as this will enable them to be better positioned in the labour market.

The English Language Programme of the Department consists of four courses. Taking into account the often inadequate knowledge of English that many new students have, the Department offers them the opportunity to refresh and expand their knowledge and skills through the courses *English Language I* and *English Language II* offered in the first and second semesters respectively. In the third and fourth semesters, students are expected to acquire the knowledge and skills specific to using English in academic settings through the courses *English for Academic Purposes I* and *II*. **Successful completion of each one of the courses is a prerequisite for attending the next one.** Courses are offered as indicated below:

1	English Language I	1st semester	Prerequisite for English Language II
2	English Language II	2nd semester	Prerequisite for English for Academic Purposes I
3	English for Academic Purposes I	3rd semester	Prerequisite for English for Academic Purposes II
4	English for Academic Purposes II	4th semester	4

Reflecting the importance attached by the Department to the attainment of a high level of both English language competence and academic skills, successful completion of *English for Academic Purposes II* is a prerequisite for graduation. Each of the four courses corresponds to 2 ECTS credits.

Exemption

Students who possess a language certificate of C2 level are exempt from the course English Language I (The Department of Social and Education Policy accepts all certificates recognised by the Greek Supreme Council for Civil Personnel Selection - ΑΣΕΠ). Upon registration in the Department students are asked to submit any such C2 level certificate they may possess provided it is included in the most recent ΑΣΕΠ list. In case they acquire such certification in the course of their studies at the Department they can submit it to the Secretariat and be exempt from English Language I.

Student assessment

In all four courses student assessment is based on a number of parameters such as attendance, active participation, course assignments, small scale research projects and presentations, interim examination and final examination. It should be noted that for the first two courses of the English language programme, English Language I and II, students receive a grade of *pass* (threshold score: 60%) or *fail*, while for the courses *English for Academic Purposes I and II* students are evaluated on a 10 point grading scale as is the case with all other courses of the Programme of Study.

OVERVIEW OF THE PROGRAMME OF STUDY AND OFFERED COURSES

The courses offered may differ slightly from year to year. The Department Assembly makes all necessary modifications to ensure the smooth implementation of the Programme of Study. The tables in the following pages present an overview of the undergraduate Programme of Study

1. Programme of Study (for students registered in the academic year 2018-19 and thereafter)
2. Indicative Programme of Study 2018-2019
3. List of courses offered in academic year 2018-2019

PROGRAMME OF STUDY

(for students registered in academic year 2018-19 and thereafter)

I. CORE COMPULSORY COURSES

A/A	Course Title	Course Code	Semester	Hours of Instruction			Greek Credits	ECTS Credits	Course Instructor	
				Theory	Seminar	Lab			Name	Staff Category
	Introductory Courses									
1	Introduction to Sociology	Y1	1	3			3	4	N. Fotopoulos	Academic
2	Law: an Introduction	Y2	1	3			3	4	M. Fefes	Academic
3	Introduction to Economics	Y3	1	3			3	4	M. Geitona	Academic
4	Introduction to Political Science	Y5	1	3			3	4	P. Kafetzis	Academic
5	State Organization and Public Policy	Y33	3	3			6	8	X. Paparrigopoulos	Academic
6	Institutions and Organisation of the European Union	Y7	2	3			3	4	M. Fefes	Academic
	Historical Context									
7	History of Greece in the 20 th century	Y8	1	3			3	4	E. Gazi	Academic
8	Contemporary History: Europe and the World	Y9	2	3			3	4	E. Gazi	Academic
	Frame of Reference: Education Policy									
9	Introduction to Education Policy	Y10	1	3			3	4	Y. Papdiamantaki	Academic
10	European Education Policies	Y11	2	3			6	8	Y. Papdiamantaki	Academic

11	Sociology of Education	Y12	3	3			3	4	N. Fotopoulos	Academic
12	Principles for the Design of Educational Programmes and Learning Materials	Y34	2	3			6	8	K. Dimopoulos	Academic
13	Informal and Non-formal Education – Lifelong Learning	Y15	3	3			3	4	G. Bagakis	Academic
Frame of Reference: Social Policy										
14	Introduction to Social Policy	Y16	1	3			3	4	D. Venieris	Academic
15	European Social Policy	Y17	4	3			3	4	D. Venieris	Academic
16	Economic Analysis of Social Policy	Y18	4	3			3	4	M. Geitona	Academic
17	Labour Market and Employment Policies	Y30	2	3			3	4	A. Feronas	Academic
18	Individual and Social Rights	Y21	4	3			3	4	X. Paparrigopoulos	Academic
Counselling										
19	Basic Principles of Consultancy and Team Management	Y23	4	3			3	4	D. Tsakiris	Academic
Research Methodology										
20	Quantitative Methodology	Y35	4	3		3	6	8	C. Koutsampelas (A. Katsis)	Academic
21	Qualitative Social Research	Y27	3	3			4	4	M. Spyridakis	Academic
22	Research Report Writing	Y26	4	3			3	4	K. Dimopoulos	Academic
ECTS Total								104		

PROGRAMME OF STUDY
(for students registered in academic year 2018-19 and thereafter)
II.CORE ELECTIVE COURSES

A/A	Course Title	Course Code	Semester	Hours of Instruction			Greek-Credits	ECTS Credits	Course Instructor	
				Theory	Seminar	Lab			Name	Staff Category
Social Policy										
1	Social Policy Planning and Evaluation	ΚΚΠ1	5	3			3	4	D. Venieris	Academic
2	Economic Anthropology	ΚΚΠ16	7	3			6	8	M. Spyridakis	Academic
3	Health Policy	ΚΚΠ4	5	3			6	8	K. Souliotis	Academic
4	Comparative Social Policy	ΚΚΠ6	7	3			3	4	A. Feronas	Academic
5	Crime Prevention Policy	ΚΚΠ10	7	3			3	4	Academic Fellow	Academic Fellow
6	Society and Politics: Contemporary Historical Approaches	ΚΚΠ22	6	3			3	4	E. Gazi	Academic
7	Migration Policy	ΚΚΠ12	5	3			3	4	Academic Fellow	Academic Fellow
8	Health Management and Economics	ΚΚΠ28	7	3			6	8	M. Geitona	Academic
9	Social Anthropology of Work	ΚΚΠ26	6	3			3	4	M. Spyridakis	Academic
10	Social Economy	ΚΚΠ21	5	3			3	4	M. Fefes	Academic
11	Social Exclusion and Policies of Social Inclusion	ΚΚΠ18	6	3			6	8	A. Feronas	Academic
12	Advanced Issues in Health Policy and Health Care Management	ΚΚΠ 23	6	3			3	4	K. Souliotis	Academic

13	Elements of Philosophy and Theories of Social Justice	ΚΚΠ24	6	3			3	4	X. Paparrigopoulos	Academic
Education Policy										
1	The Institution of School Evaluation of Students: Micro & Macro Sociological Approaches	ΚΕΠ1	5	3			3	4	D. Tsakiris	Academic
2	Management of Educational Innovations	ΚΕΠ5	7	3			3	4	G. Bagakis	Academic
3	Pedagogic Theories and Educational Sciences	ΚΕΠ26	5	3			6	8	D. Karakatsani	Academic
4	Evaluation and Quality Assurance in Higher Education	ΚΕΠ9	7	3			3	4	Y. Papadiamantaki	Academic
5	Educational Organisation and Management	ΚΕΠ10	7	3			3	4	K. Dimopoulos	Academic
6	Teacher Education and Adult Education	ΚΕΠ27	5	3			6	8	G. Bagakis	Academic
7	Sociology of Educational Practices	ΚΕΠ14	6	3			3	4	N. Fotopoulos	Academic
8	Education for Minorities, Migrants and Refugees	ΚΕΠ24	7	3			3	4	D. Karakatsani	Academic
9	ICT in Education	ΚΕΠ17	7	2			3	4	A. Jimoyiannis P. Tsiotakis	Academic LTS (EDIP)
10	e-Learning and Distance Learning	ΚΕΠ18	7	2			3	4	A. Jimoyiannis P. Tsiotakis	Academic LTS (EDIP)
11	Evaluation of Educational Actions and Policies	ΚΕΠ28	6	3			6	8	D.Tsakiris	Academic
12	Economics of Education	ΚΕΠ11	6	3			3	4	C. Koutsampelas (A. Katsis)	Academic
13	Critical Pedagogy	ΕΕ12	6	3			6	8	M. Nikolakaki	Academic
ECTS Total								68		

PROGRAMME OF STUDY (for students registered from the academic year 2018-19 and thereafter)

IV. FREE ELECTIVE COURSES

A/A	Course Title	Course Code	Semester	Hours of Instruction			Greek-Credits	ECTS Credits	Course Instructor	
				Theory	Seminar	Lab			Name	Staff Category
1	Social Policy and Local Government	EE4	3	3			3	4	T. Theodorikakos	STS (EEP)
2	History of Education	EE6	4	3			3	4	E. Gazi	Academic
3	Social Entrepreneurship Policies	EE38	6	3			3	6	M. Fefes	Academic
4	Political Culture and Education	EE9	6	3			3	6	P.Kafetzis	Academic
5	Child Welfare Policies	EE27	7	3			3	6	D.Karakatsani	Academic
6	State Theories	EE11	7	3			3	6	P.Kafetzis	Academic
7	Digital Literacy	EE47	5	2			3	5	A. Jimoyiannis V. Makrypodis	Academic LTS (EDIP)
8	Social Policy in Greece	EE39	6	3			3	6	D. Venieris	Academic
9	Presentation and Analysis of Social and Education Policy Institutions	EE19	6	3			3	6	T. Theodorikakos	STS (EEP)
10	Patient Empowerment and Rights	EE30	7	3			3	6	K. Souliotis	Academic
11	Teaching of Social Sciences	EE48	5	3			3	5	M. Nikolakaki	Academic
12	Sociology of Cultural Practices	EE46	6	3			3	6	N. Fotopoulos	Academic
13	History of Critical Pedagogical Thinking	EE49	??	3			3	5	M. Nikolakaki	Academic

14	Educational Design and Teaching Practicum	EE50	7	3			3	6	A. Jimoyiannis - P. Tsiotakis	Academic LTS (EDIP)
15	Comparative Pedagogy and Educational Theory	EE51	5	3			3	5	D. Karakatsani	Academic
16	Research Proposal Writing Techniques	EE45	7	3			3	3	C. Koutsampelas	Academic
17	Special issues of Delinquency and Social Control	EE42	3	3			3		Academic Fellow	Academic

ENGLISH LANGUAGE PROGRAMME

A/A	Course title	Course Code	Semester	Hours of Instruction			Greek credits	ECTS credits	Course Instructor	
				Theory	Seminar	Lab			Name	Staff
1	English Language I	AΓ1	1	3	0	0	3	2	A. Spyropoulou	STS (EEP)
2	English Language II	AΓ2	2	3	0	0	3	2	A. Spyropoulou	STS (EEP)
3	English for Academic Purposes I	AΓ3	3	3	0	0	3	2	A. Spyropoulou	STS (EEP)
4	English for Academic Purposes II	AΓ4	4	3	0	0	4	2	A. Spyropoulou	STS (EEP)
ECTS total								8		

INDICATIVE PROGRAMME OF STUDY 2018-2019		HOURS Th: Theory S: Seminar L: Laboratory			
1st Semester					
<i>Course</i>	<i>Course Instructor</i>	<i>T h</i>	<i>S</i>	<i>L</i>	<i>ECTS</i>
1. Introduction to Sociology (CC)	N. Fotopoulos	3	0	0	4
2. Law: an Introduction (CC)	M. Fefes	3	0	0	4
3. Introduction to Economics (CC)	M. Geitona	3	0	0	4
4. History of Greece in the 20 th century (CC)	E. Gazi	3	0	0	4
5. Introduction to Social Policy (CC)	D. Venieris	3	0	0	4
6. Introduction to Political Science (CC)	T. Kafetzis	3	0	0	4
7. Introduction to Education Policy (CC)	Y. Papadiamantaki	3	0	0	4
English Language I (pass/fail)	A. Spyropoulou	3	0	0	2
2nd Semester					
<i>Course</i>	<i>Course Instructor</i>	<i>T h</i>	<i>S</i>	<i>L</i>	<i>ECTS</i>
1. Institutions and Organisation of the European Union (CC)	M. Fefes	3	0	0	4
2. Contemporary History: Europe and the World (CC)	E. Gazi	3	0	0	4
3. Labour Market and Employment Policies (CC)	M. Feronas	3	0	0	4
4. European Education Policies (CC)	Y. Papadiamantaki	6	0	0	8
5. Principles for the Design of Educational Programmes and Learning Materials (CC)	K. Dimopoulos	6	0	0	8
English Language II (pass/fail)	A. Spyropoulou	3	0	0	2

3rd Semester					
Course	Course Instructor	Th	S	L	ECTS
1. Informal and Non-formal Education – Lifelong Learning (CC)	G. Bagakis	3	0	0	4
2. State Organization and Public Policy (CC)	X. Paparrigopoulos	6	0	0	8
3. Sociology of Education (CC)	N. Fotopoulos	3	0	0	4
4. Qualitative Social Research (CC)	M. Spyridakis	3	0	0	4
5. English for Academic Purposes I	A. Spyropoulou	3	0	0	2
6. Two (2) Free Elective courses:					
History of Education (FE)	E. Gazi	3	0	0	4
Social Policy and Local Government (FE)	T. Theodorikakos	3	0	0	4
4th Semester					
Course	Course Instructor	Th	Φ	E	ECTS
1. Economic Analysis of Social Policy (CC)	M. Geitona	3	0	0	4
2. Research Report Writing (CC)	K. Dimopoulos	3	0	0	4
3. European Social Policy (CC)	D. Venieris	3	0	0	4
4. Basic Principles of Consultancy and Team Management (CC)	D. Tsakiris	6	0	0	8
5. Quantitative Methodology (CC)	C. Koutsampelas	6	0	0	8
6. Individual and Social Rights (CC)	X. Paparrigopoulos	3	0	0	4
7. English for Academic Purposes II	A. Spyropoulou	3	0	0	2

5th Semester					
Course	Course Instructor	Th	S	L	ECTS
Specialisation in Social Policy					
1. Migration Policy (CE)	Academic Scholar	3	0	0	4
2. Health Policy (CE)	K. Souliotis	6	0	0	8
3. Social Policy Planning and Evaluation (CE)	D. Venieris	3	0	0	4
4. Social Economy (CE)	M. Fefes	3	0	0	4
Specialisation in Education Policy					
1. Pedagogic Theories and Educational Sciences (CE)	D. Karakatsani	6	0	0	8
2. The Institution of School Evaluation of Students: Micro & Macro Sociological Approaches(CE)	D. Tsakiris	3	0	0	4
3. Teacher Education and Adult Education (CE)	G. Bagakis	6	0	0	8

One(1) Free Elective course among the following:					
Course	Course instructor	The	S	L	ECTS
Digital Literacy	A. Jimoyiannis - B. Makrypodis	3	0	0	5
Teaching of Social Sciences	M. Nikolakaki	3	0	0	5
Comparative Pedagogy and Educational Theory	D. Karakatsani	3	0	0	5
History of Critical Pedagogical Thinking	M. Nikolakaki	3	0	0	5

6th Semester					
Course	Course instructor	Th	S	L	ECTS
Specialisation in Social Policy					
1. Society and Politics: Contemporary Historical Approaches (CE)	E. Gazi	3	0	0	4
2. Social Anthropology of Work (CE)	M. Spyridakis	3	0	0	4
3. Advanced Issues in Health Policy and Health Care Management (CE)	K. Souliotis	3	0	0	4
4. Social exclusion and policies of social inclusion (CE)	Academic Fellow	6	0	0	8
5. Elements of Philosophy and Theories of Social Justice (CE)	X. Paparrigopoulos	3	0	0	4
Specialisation in Education Policy					
1. Critical Pedagogy (CE)	M. Nikolakaki	6	0	0	8
2. Evaluation of Educational Actions and Policies (CE)	D. Tsakiris	6	0	0	8
3. Sociology of Educational Practices (CE)	N. Fotopoulos	3	0	0	4
4. Economics of Education (CE)	C. Koutsampelas	3	0	0	4
One (1) Free Elective course among the following:					
Course	Course Instructor	Th	S	L	ECTS
Social Entrepreneurship Policies	M. Fefes	3	0	0	6
Political Culture and Education	T. Kafetzis	3	0	0	6
Patient Empowerment and Rights	K. Souliotis	3	0	0	6
Presentation and Analysis of Social and Education Policy Institutions	T. Theodorikakos	3	0	0	6
Social Policy in Greece	D. Venieris	3	0	0	6
Sociology of Cultural Practices	N. Fotopoulos	3	0	0	6

7th Semester					
Course	Course instructor	Th	S	L	ECTS
Specialisation in Social Policy					
1. Crime Prevention Policy (CE)	Academic Fellow	3	0	0	4
2. Health Management and Economics (CE)	M. Geitona	6	0	0	8
3. Economic Anthropology (CE)	M. Spyridakis	6	0	0	8
4. Comparative Social Policy (CE)	Academic Fellow	6	0	0	4
Specialisation in Education Policy					
1. Educational Organisation and Management (CE)	K. Dimopoulos	3	0	0	4
2. Management of Educational Innovations (CE)	G. Bagakis	3	0	0	4
3. e-Learning and Distance Learning (CE)	A. Jimoyiannis	3	0	0	4
4. ICT in Education (CE)	A. Jimoyiannis	3	0	0	4
5. Education for Minorities, Migrants and Refugees (CE)	D. Karakatsani	3	0	0	4
6. Quality Assurance and Evaluation in Higher Education (CE)	Y. Papadiamantaki	3	0	0	4
One(1) Free Elective course among the following					
Course	Course instructor	Th	S	L	ECTS
State Theories	T. Kafetzis	3	0	0	6
Educational Design and Teaching Practicum	A. Jimoyiannis - P. Tsiotakis	3	0	0	6
Child Welfare Policies	D. Karakatsani	3	0	0	6
Research Proposal Writing Techniques	C. Koustampelas	3	0	0	6

8th Semester					
Course	Course Instructor	Th	S	L	ECTS
Internship-Practicum		6			15
Dissertation		6			15

LIST OF COURSES OFFERED IN ACADEMIC YEAR 2018-2019		HOURS Th: Theory S: Seminar L: Laboratory			
1st Semester					
Course	Course Instructor	T h	S	L	ECTS
1. Introduction to Sociology (CC)	N. Fotopoulos	3	0	0	4
2. Law: an Introduction (CC)	M. Fefes	3	0	0	4
3. Introduction to Economics (CC)	M. Geitona	3	0	0	4
4. History of Greece in the 20 th century (CC)	E. Gazi	3	0	0	4
5. Introduction to Social Policy (CC)	D. Venieris	3	0	0	4
6. Qualitative Social Reserch (CC) (in 2018-19 offered to both 1st & 3rd semester students)	M. Spyridakis	2	0	2	4
7. Introduction to Education Policy (CC)	Y. Papadiamantaki	3	0	0	4
English Language I (pass/fail)	A. Spyropoulou	3	0	0	2
2nd Semester					
Course	Course Instructor	T h	S	L	ECTS
1. Institutions and Organisation of the European Union (CC)	M. Fefes	3	0	0	4
2. Contemporary History: Europe and the World (CC) (not offered due to sabbatical. It will be offered to both 2nd and 4th semester students in 2019-20)	E. Gazi	3	0	0	4
3. Labour Market and Employment Policies (CC) (in 2018-19 offered to both 2nd & 4th semester students)	M. Feronas	3	0	0	4
4. European Education Policies (CC) (in 2018-19 offered to both 2nd & 4th semester students)	Y. Papadiamantaki	6	0	0	8
5. Principles for the Design of Educational Programmes and Learning Materials (CC)	K. Dimopoulos	6	0	0	8
English Language II (pass/fail)	A. Spyropoulou	3	0	0	2

3rd Semester (students enrolled prior to 2018-19)					
Course	Course Instructor	Th	S	L	ECTS
1. Informal and Non-formal Education – Lifelong Learning (CC)	G. Bagakis	3	0	0	4
2. Research Report Writing (CC)	K. Dimopoulos	3	0	0	4
3. Institutional Theory, State Organisation and Public Policy (CC)	X. Paparrigopoulos	3	0	0	4
4. Statistical Data Analysis (CC)	C. Koutsampelas	3	0	3	5
5. Sociology of Education (CC)	N. Fotopoulos	3	0	0	4
6. Introduction to Sociology	T. Kafetzis	3	0	0	4
7. Basic Principles of Consultancy and Team Management	D. Tsakiris	3	0	0	4
8. English for Academic Purposes I	A. Spyropoulou	3	0	0	2
4th Semester (students enrolled prior to 2018-19)					
Course	Course Instructor	Th	Φ	E	ECTS
1. Economic Analysis of Social Policy (CC)	M. Geitona	3	0	0	4
2. European Social Policy (CC)	D. Venieris	3	0	0	4
3. Education, Training, Employment: Institutions, Structures and Policies for Education-Employment Linkage	N. Fotopoulos	3	0	0	4
4. State and Public Policy (CC)	T. Kafetzis	3	0	0	4
5. Individual and Social Rights (CC)	X. Paparrigopoulos	3	0	0	4
6. Methodology in Social and Education Research (in 2018-19 offered to both 4th & 6th semester students)	C. Koutsampelas V. Makrypodis	3	0	0	5
7. English for Academic Purposes II	A. Spyropoulou	3	0	0	2
One (1) Free Elective Course					
1. Digital and Information Technology Literacy	A. Jimoyiannis V. Makrypodis	3	0	0	3

5th Semester (students enrolled prior to 2018-19)					
Course	Course Instructor	Th	S	L	ECTS
Specialisation in Social Policy					
1. Organisation, Administration and Social Policy (CE) (In 2018-19 corresponding to the course <i>Political Sociology II</i> of the Department of Political Science and International relations)	M. Spyridakis (S. Koniordos)	3	0	0	4
2. Advanced Issues in Health Policy and Health Care Management (CE)	K. Souliotis	3	0	0	4
3. Theoretical Perspectives in Social Policy (CE) (in 2018-19 offered to both 5th & 7th semester students)	A. Feronas	3	0	0	4
4. Health Policy (CE)	K. Souliotis	3	0	0	4
5. Social Policy Planning and Evaluation (CE)	D. Venieris	3	0	0	4
6. Society and Politics: Contemporary Historical Approaches (CE)	E. Gazi	3	0	0	4
Specialisation in Education Policy					
1. Comparative Pedagogy and Educational Theory (CE)	D. Karakatsani	3	0	0	4
2. Higher Education Policies (CE)	Academic Fellow	3	0	0	4
3. ICT in Education (CE)	A. Jimoyiannis	3	0	0	4
4. Education for Minorities, Migrants and Refugees (CE)	Academic Fellow	3	0	0	4
5. Power and Knowledge in Educational Policy (CE)	M. Nikolakaki	3	0	0	4
6. Evaluation and Applied Education Policies (CE)	D. Tsakiris	3	0	0	4

Two (2) Free Elective courses among the following:					
Course	Course instructor	Th	S	L	ECTS
1. Social Policy and Local Government	T. Theodorikakos	3	0	0	3
2. Social Entrepreneurship Policies	M. Fefes	3	0	0	3
3. Any course of the Specialisation other than one's own.		3	0	0	3

6th Semester (students enrolled prior to 2018-19)					
Course	Course instructor	Th	S	L	ECTS
Specialisation in Social Policy					
1. Basic Principles of Management (CE)	M. Geitona	3	0	0	4
2. Inequalities, Globalisation and Social Policy (CE)	K. Souliotis	3	0	0	4
3. Social Anthropology of Work (CE) (In 2018-19 corresponding to the course <i>Data Analysis of E.U. Public Policies</i> of the Department of Political Science and International relations)	M. Spyridakis (N. Koutsoukis)	3	0	0	4
4. Social Economy (CE)	M. Fefes	3	0	0	4
4. Social exclusion and policies of social inclusion (CE)	A. Feronas	3	0	0	4
5. Economic Anthropology and Social Reproduction (CE)	M. Spyridakis	3	0	0	4
Specialisation in Education Policy					
1. Evaluation of Schools and Educational Systems (CE)	D. Tsakiris	2	1	0	4
2. Analysis and Development of Teaching Material (CE)	K. Dimopoulos	3	0	0	4
3. Adult Education (CE)	G. Bagakis				
4. Sociology of Educational Practices (CE)	N. Fotopoulos	3	0	0	4
5. The Institution of School Evaluation of Students: Micro & Macro Sociological Approaches (CE)	D. Tsakiris	2	0	1	4
6. Teacher Education (CE)	G. Bagakis	3	0	0	4
Two (2) Free Elective Courses among the following:					
Course	Course instructor	Th	S	L	ECTS
1. Special issues of Delinquency and Social Control	Academic Fellow	3	0	0	3
2. Presentation and Analysis of Social and Education Policy Institutions	T. Theodorikakos	3	0	0	3
3. Teaching of Social Sciences	M. Nikolakaki	3	0	0	3
4. Any course of the Specialisation other than one's own.		3	0	0	3

7th Semester (students enrolled prior to 2018-19)					
Course	Course instructor	Th	S	L	ECTS
Specialisation in Social Policy					
1. Crime Prevention Policy (CE)	Academic Fellow	3	0	0	4
2. Health Economics - Health Technology Assessment (CE)	M. Geitona	3	0	0	4
3. Penitentiary Policy and Prisoners' Rights (CE)	Academic Fellow	3	0	0	4
4. Comparative Social Policy (CE)	A. Feronas	3	0	0	4
5. Elements of Philosophy and Theories of Social Justice (CE)	X. Paparrigopoulos	3	0	0	4
6. Migration Policy (CE)	Academic Fellow	3	0	0	4
Specialisation in Education Policy					
1. Educational Organisation and Management (CE)	K. Dimopoulos	3	0	0	4
2. Management of Educational Innovations (CE)	G. Bagakis	3	0	0	4
3. e-Learning and Distance Learning (CE)	A. Jimoyiannis	3	0	0	4
4. Quality Assurance and Evaluation in Higher Education (CE)	Y. Papadiamantaki	3	0	0	4
5. Economics of Education (CE)	C. Koutsampelas	3	0	0	4
6. Critical Pedagogy (CE)	M. Nikolakaki	3	0	0	4
Two (2) Free Elective Courses among the following:					
Course	Course instructor	Th	S	L	ECTS
State Theories	T. Kafetzis	3	0	0	3
Child Welfare Policies	D. Karakatsani	3	0	0	3
Any course of the Specialisation other than one's own.		3	0	0	3

8th Semester ((students enrolled prior to 2018-19)					
Other components of the Study Programme	Course Instructor	Th	S	L	ECTS
Internship-Practicum		3	0	0	6
Research Design or Dissertation or Free Elective Courses		3	0	0	18
Two (2) Free Elective Courses among the following:					
Course	Course instructor	Th	S	L	ECTS
1. Social Policy in Greece	D. Venieris	3	0	0	4
2. Patient Empowerment and Rights	K. Souliotis	3	0	0	4
3. Political Culture and Education	T. Kafetzis	3	0	0	4
4. Educational Design and Teaching Practicum	A. Jimoyiannis	3	0	0	4
5. History of Critical Pedagogical Thinking	M. Nikolakaki	3	0	0	4
6. Research Proposal Writing Techniques	C. Koutsampelas	3	0	0	4